

**B25 Physical Inventory Year 1**

<b>Fall 2023</b>			
<b>INITIAL SCAN DATES</b>	<b>DEPARTMENT</b>	<b>PRIMARY DPA</b>	<b>PROPERTY PROGRAMS MANAGER</b>
September 6-29	UIT	Maurice Brown/Rebecca Galvin	Scott Ray
September 11-15	Federal Inventory	Multiple	Scott Ray
October 3-6	Law School	Frank Muniz	Rachel Aguilar
October 10-13	Psychology	Harry Balhman	Kim Kaehler
October 17-24	LBRE	Kathryn Magee-Guy	Christine Aguilar
October 25-26	Stanford Redwood City LBRE	Colleen Sullivan	Rachel Aguilar
November 1-13	HEPL/KIPAC	Michael Slack	Kim Kaehler
November 14-17	Pulse Institute/SUNCAT/SLAC	Ritu Khurana, Harvene Ernest, Steve Hart	Kim Kaehler
November 28-December 8	Physics	Scott Barton	Kim Kaehler
December 12-14	Art and Art History	Joe Lewis	Christine Aguilar

<b>Winter/Spring/Summer 2024</b>			
<b>INITIAL SCAN DATES</b>	<b>DEPARTMENT</b>	<b>PRIMARY DPA</b>	<b>PROPERTY PROGRAMS MANAGER</b>
January 9-19	School of Sustainability	Yvonne Lopez/Vinny Toth	Scott Ray
January 18-19	SoE Y2E2 Building	Gabe Lopez	Christine Aguilar & Scott Ray
23-Jan	SNSF	Carol Pacheco	TBD
January 24-February 2	Ginzton	Mike Schlimmer	TBD
February 6-16	GLAM	Tim Omi	TBD
February 20-23	ChemH/Neuro	Corey Liu/Wilson Eng/Ken Moore + SoM/SoE DPA	Kim Kaehler
February 27- March 8	Electrical Engineering	Kenny Green	Rachel Aguilar
March 12-15	Computer Science (Gates)	Hector Gamez	Rachel Aguilar
March 19-22	Paul Allen / Paul Allen Annex (SNF and EE)	Quynh Nguyen/Kenny Green	Rachel Aguilar
April 2-12	Shriram (BioE/ChemE)	Cindy Caviglia	Rachel Aguilar
April 16-19	Huang	Gabe Lopez	Christine Aguilar
April 23-26	Durand (Aero/Astro & Mat Sci)	Marcos Barba	Scott Ray
April 30-May 2	SSRL	Evelyn Castaneda	Kim Kaehler
May 7-June 7	Mechanical Engineering	Tony To	Scott Ray
June 6 or 7	Blume Earthquake	Racquel Hagen	Christine Aguilar
June 11-14	Libraries	Chito Cuenco	Kim Kaehler
June 18-20	Bing Concert Hall & Stanford Live	Michelle Symons	Christine Aguilar
June 25-28	Environmental Health and Safety	Nadine Brandon	Kim Kaehler
July 9-12	Golf Course	Roxanne Earnshaw	Kim Kaehler
July 25-26	Boathouse	Jason Hilton	Kim Kaehler
July 30- August 16	Athletics	Jason Hilton	Kim Kaehler
<i>August 5-September 16 (Tentative)</i>	<i>Affidavit Inventory</i>	<i>Multiple</i>	<i>Multiple</i>
<i>Sample Photo due by October 4</i>	<i>Affidavit Inventory</i>		
<i>Close by October 11</i>	<i>Affidavit Inventory</i>		